

**CORRECTIONAL SERGEANT**  
**JOB ANALYSIS**  
**BACKGROUND INFORMATION**

**Date of Study:** January 7 - 11, 2008

**Collective Bargaining Identification:** S06

**Job Analysis Conducted By:** Susan Trevino, Staff Services Manager I

**Number of Incumbents:** There are 3101 incumbents in this classification per the State Controller's Office Filled/Vacant Position Report dated January 7, 2008.

**Names of the Subject Matter Expert(s) and their background:**

**Correctional Sergeant Kathyren Stratton, Centinela State Prison**

Sergeant Stratton currently works as a Sergeant for the Department of Corrections and Rehabilitation at Centinela State Prison. She has been there for over 2 years. Previously, she has worked for the Department for over 23 years.

**Correctional Sergeant Michael S. Gomez, Division of Adult Institutions**

Sergeant Gomez currently works as a Sergeant for the Department of Corrections and Rehabilitation in the Division of Adult Institutions. He has been there for over 2 years. Previously, he has worked for the Department for over 11 years.

**Correctional Sergeant Elizabeth Stark, Kern Valley State Prison**

Sergeant Stark currently works as a Sergeant for the Department of Corrections and Rehabilitation at Kern Valley State Prison. She has been there for over 2 years. Previously, she has worked for the Department for over 5 years.

**Daniel Ross, Correctional Lieutenant, California Medical Facility**

Lieutenant Ross currently works as a Correctional Lieutenant for the Department of Corrections and Rehabilitation at the California Medical Facility. He has been there for over 2 years. Previously, he has worked for the Department for over 11 years.

**Larry L. Wood, Facility Captain, Deuel Vocational Institution**

Captain Wood currently works as a Facility Captain for the Department of Corrections and Rehabilitation at Deuel Vocational Institution. He has been there for almost 2 years. Previously, he has worked for the Department for over 20 years.

**(CLASSIFICATION TITLE)**

## **INFORMATION GATHERING**

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Class Specification
- Office of Selection Services Job Analysis – Correctional Sergeant
- Master Task List Questionnaire

Other sources were viewed for information (i.e., Exam History File, Personnel Operation Class File, DPA Allocation Guideline); however, the information was not relevant to the job analysis and therefore not included.